

|                             |   |  |                 |             |                   |                |
|-----------------------------|---|--|-----------------|-------------|-------------------|----------------|
| PCCX-LIP-011 (Rev. 05/2026) | PCCX BUSINESS RECORD - FOR COUNSEL /<br>ACCOUNTING REVIEW AND EXECUTION | PCCX.AI  |                 |             |                   |                |
| PCCX                        | <b>LEGAL AND IP CONTACT<br/>FORM</b><br><br>PCCX BUSINESS RECORD        | <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="text-align: center; font-weight: bold;">FILED / INDEXED</td> </tr> <tr> <td style="text-align: center;">DATE: _____</td> </tr> <tr> <td style="text-align: center;">PCCX RECORDS UNIT</td> </tr> <tr> <td style="text-align: center;">REC. NO. _____</td> </tr> </table> | FILED / INDEXED | DATE: _____ | PCCX RECORDS UNIT | REC. NO. _____ |
| FILED / INDEXED             |   |  |                 |             |                   |                |
| DATE: _____                 |   |  |                 |             |                   |                |
| PCCX RECORDS UNIT           |   |  |                 |             |                   |                |
| REC. NO. _____              |   |  |                 |             |                   |                |

| PRIMARY INFORMATION |                                | DOCKET / CONTROL INFORMATION |  |
|---------------------|--------------------------------|------------------------------|--|
| Business:           | PCCX Business (PCCX / pccx.ai) | Record No.:                  | PCCX-____-____-_____   |
| Website:            | https://pccx.ai                | Matter No.:                  | _____  |
| Contact:            | contact@pccx.ai                | Confidentiality:             | <input type="checkbox"/> Public <input type="checkbox"/><br>Confidential <input type="checkbox"/><br>Privileged  |
| Prepared By:        | _____                          | Retention Class:             | <input type="checkbox"/> 3Y <input type="checkbox"/> 5Y <input type="checkbox"/> 10Y <input type="checkbox"/><br>Permanent   |
| Record Date:        | ___ / ___ / ____               | Storage Location:            | PCCX Business / _____  |
| REQUESTER           |                                | LEGAL CONTROL                |  |
| Requester:          | _____<br>_____                 | Matter Type:                 | <input type="checkbox"/> Trademark <input type="checkbox"/><br>Copyright <input type="checkbox"/> Patent <input type="checkbox"/><br>License <input type="checkbox"/> Contract <input type="checkbox"/><br>Claim |
| Organization:       | _____<br>_____                 | Urgency:                     | <input type="checkbox"/> Normal <input type="checkbox"/> Deadline  |
| Email:              | _____<br>_____                 | Deadline:                    | ___ / ___ / ____   |
| Counsel:            | _____<br>_____                 | Related Mark / Work:         | _____  |
| Jurisdiction:       | _____<br>_____                 | Assigned:                    | legal@pccx.ai  |

**MATTER CLASSIFICATION**

| NO. | ITEM                                      | RESPONSE  |
|-----|---|---|
| 1   | Trademark permission or brand-use request | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br>Notes: _____ |
| 2   | Copyright permission or takedown request  | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br>Notes: _____ |
| 3   | Patent / public disclosure inquiry        | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br>Notes: _____ |
| 4   | License or contract review request        | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br>Notes: _____ |
| 5   | Cease-and-desist / dispute / demand       | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br>Notes: _____ |
| 6   | Government / grant / compliance request   | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A<br>Notes: _____ |

**KEY DATES AND DEADLINES**

| DATE | EVENT | SOURCE | REQUIRED RESPONSE | OWNER | STATUS |
|------|-------|--------|-------------------|-------|--------|
|      |       |        |                   |       |        |
|      |       |        |                   |       |        |
|      |       |        |                   |       |        |
|      |       |        |                   |       |        |



**LEGAL AND IP CONTACT FORM - INSTRUCTIONS AND REVERSE SIDE**

1. Attach copies of relevant correspondence, screenshots, filings, URLs, and evidence.
2. Do not admit liability, settle a claim, or make public statements without authorized review.
3. Record all deadlines and keep the full correspondence chain in the matter folder.

**REQUIRED OR RECOMMENDED ATTACHMENTS**

| NO. | ATTACHMENT                     | REQUIRED                  | STORAGE / EXHIBIT ID |
|-----|--------------------------------|---------------------------|----------------------|
| 1   | Correspondence                 | [ ] Required [ ] Optional |                      |
| 2   | Screenshots or URLs            | [ ] Required [ ] Optional |                      |
| 3   | Filing or registration records | [ ] Required [ ] Optional |                      |
| 4   | Prior agreements               | [ ] Required [ ] Optional |                      |

**EXECUTION / CERTIFICATION**

| PREPARER  |              |                  |      |
|---|--------------|------------------|------|
| Signature   | Printed Name | Title / Capacity | Date |
|   |              |                  |      |
| Electronic signature / audit trail ID (if any): _____ |              |                  |      |
| REVIEWER  |              |                  |      |
| Signature   | Printed Name | Title / Capacity | Date |
|   |              |                  |      |
| Electronic signature / audit trail ID (if any): _____ |              |                  |      |